



# FIRST THINGS FIRST

## **ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD** ***Coconino Regional Partnership Council*** **Meeting Minutes May 11, 2015**

### **Call to Order**

The Regular Meeting of the First things First Coconino Regional Partnership Council was held on May 11, 2015. The meeting was located at United Way of Northern Arizona, 1515 E Cedar Ave Suite D-1, Flagstaff, AZ 86004.

Paula Stefani, Chair for the Coconino Regional Partnership Council, called the meeting to order at approximately 2:00 pm and welcomed all in attendance.

### **Members Present:**

Amanda Guay; Paula Stefani; Beth Johndrow; Mary Morgan; Scott Deasy; Debbie Winlock  
Noreen Sakiestewa arrived at 2:50pm.

### **Members Present by Phone:**

Sherri Slayton

The North Country Healthcare tele-conference line was used for members participating by telephone. Members on the telephone were identified when they spoke for the benefit of those physically present at the meeting.

### **Disclosure of Conflicts**

Chair Stefani, Agenda Item #6 - Review Committee Recommendations for Request for Grant Applications  
SFY2016 Parenting Education RFGA FTF-RC003-16-0513-00.

Vice Chair Guay, Agenda Item #8 - Approval of Staff Recommendations for SFY16 Renewal of Grantee Contracts  
North Country HealthCare – Care Coordination/Medical Home (FTF-RC003-14-0436-01-Y3).

### **Call to the Public**

Janis Burger with Coconino County Community Health Public Health Services District introduced herself to the Regional Council, explaining that she is the new Child Care Health Consultant in the Coconino region.

Michelle McKinley with the Association for Supportive Child Care shared with the Regional Council that there are TEACH scholarships still available for this summer.

### **Council Member Updates**

Member Winlock shared that she tabled for First Things First for the “Keep this Land Beautiful” event in Page and she announced the Page Early Childhood Fair on May 22, 2015.

Vice-Chair Guay gave a brief overview on the Chair/Vice Chair leadership forum held on April 24, 2015.

Member Johndrow shared information about a child care conference she attended in Texas. She received useful information about Texas child care centers.

Chair Stefani gave an update on meetings, events and early childhood fairs in the Coconino region over the past month. Chair Stefani then announced upcoming meetings and events happening in the Coconino region.

Member Morgan shared that she went to the Winslow Early Childhood fair and that it was well attended.

Ms. Majure gave an update on Kinder Camp sites this summer.

#### **Consent Agenda**

Chair Stefani called for a motion to approve the April 13, 2015 minutes. Member Winlock motioned to approve the minutes for the April 13, 2015 Coconino Regional Partnership Council Regular meeting. Member Deasy seconded. Motion carried.

#### **Review Committee Recommendations for Request for Grant Applications: SFY2016 Parenting Education RFGA FTF- FTF-RC003-16-0513-00, SFY2016 Parenting Outreach and Awareness RFGA FTF-MULTI-16-0539-00**

**At 2:26pm**, Vice Chair Guay called for a motion to enter into executive session to discuss the two RFGA's - SFY2016 Parenting Education RFGA FTF- FTF-RC003-16-0513-00 and SFY2016 Parenting Outreach and Awareness RFGA FTF-MULTI-16-0539-00. Member Deasy motioned to enter into executive session, Member Winlock seconded the motion. Motion carried.

**At 3:00pm**, the Regional Partnership Council meeting resumed the public session. At that time, Member Sakiestewa joined the regional partnership council meeting. Member Sakiestewa was unable to participate in the executive session. She abstained from the voting process.

Vice Chair Guay called for a motion for the SFY16 Parenting Education Request for Grant Application. Member Winlock moved that the Regional Partnership Council accept the review committee recommendation for state fiscal year 2016 **Parenting Education** Request for Grant Application FTF-RC003-16-0513-00 as discussed in the executive session and forward the recommendation to the state board. Member Deasy seconded the motion. Member Sakiestewa abstained. Member Stefani had a conflict of interest. Motion carried.

Member Guay called for a motion for the SFY16 Parenting Outreach and Awareness Request for Grant Application. Chair Stefani moved that the Regional Partnership Council accept the review committee recommendation for state fiscal year 2016 **Parenting Outreach and Awareness** Multi-regional Request for Grant Application FTF-MULTI-16-0539-00 as discussed in the executive session and forward the recommendation to the state board. Member Johndrow seconded the motion. Member Sakiestewa abstained. Motion carried.

#### **Discussion and Possible Approval of SFY2016 Oral Health Government Agreement: SFY2016 GRA- RC003-16-0748-01**

Chair Stefani turned this agenda item over to Ms. Majure. Ms. Majure provided a summary of the SFY2016 Oral Health Government Agreement including information about the target service units to be reached, the target population, communities to be served and services they will provide. Amy Young, the Smart Smiles program manager, gave a brief overview on the new component for SFY16, the oral health education to professionals.

Chair Stefani called for a motion to approve the SFY2016 Oral Health Government Agreement. Member Guay moved that the Regional Partnership Council recommend approval for state fiscal year 2016 of the **Oral Health** Government Agreement GRA-RC003-16-0748-01 with Coconino County Public Health Services District in the amount of \$127,000 and forward the recommendation to the state board. Member Winlock seconded the motion. Motion carried.

#### **Discussion and Possible Approval of Staff Recommendations for SFY16 Renewal of Grantee Contracts: North Country HealthCare – Care Coordination/Medical Home FTF-RC003-14-0436-01-Y3, Havasupai – Home Visitation GRA-RC003-14-0621-01-Y3**

Chair Stefani turned this agenda item over to Ms. Majure. Ms. Majure provided a review of the Grantee Contract for North Country HealthCare – Care Coordination/Medical Home including information on the contract service numbers reached through quarter 2, expenditures to date and considerations for next fiscal year. Ms. Majure recommended renewal of this contract for SFY16.

Member Johndrow moved that the Regional Partnership Council recommend renewal of the **Care Coordination/Medical Home** contract FTF-RC003-14-0436-01-Y3 with North Country HealthCare in the amount of \$300,000 for State Fiscal Year 2016 and forward the recommendation to the state board. Member Morgan seconded. Member Guay had a conflict of interest. Motion carried.

Ms. Majure then provided a review of the Grantee contract for Havasupai Home Visitation including information on the contract service numbers reached through quarter 2, expenditures to date, the grantee (the Havasupai Tribe) discontinuing the subcontract with Save the Children in SFY16 and instead subcontracting with Diane Lenz, the current program specialist, along with other considerations for next fiscal year. Ms. Majure explained that the Havasupai Tribe has not yet responded to the clarification questions on the budget but a response is expected soon from the Tribe. Ms. Majure recommended renewal of the Havasupai home visiting government agreement contingent upon the submission of all approval necessary and acceptable renewal documents. Regional Council members asked some questions about the data to be collected and contract changes for SFY16 with Save the Children no longer operating as the subcontractor. Their questions were answered by Jeanne Martin, FTF Fiscal Specialist and Virginia Turner, FTF Senior Director.

Chair Stefani called for a motion to approve the renewal of the Havasupai Home Visitation government agreement. Member Sakiestewa moved that the Regional Partnership Council recommend renewal of the **Havasupai Tribe Home Visitation** government agreement GRA-RC003-14-0621-01-Y3 in the amount of \$123,000 for State Fiscal Year 2016 and forward the recommendation to the state board. Implementation of the agreement will be contingent upon approval of the agreement by the Havasupai Tribe and Tribal submission of all approved necessary and acceptable renewal documents to First Things First. Member Morgan seconded. Motion carried.

**Next Regional Council Meeting Date: June 8, 2015 3:00 pm, Coconino County Health Building-Ponderosa Room, Flagstaff AZ**

Chair Stefani announced the next Regional Council Meeting on June 8, 2015 3:00 pm. The meeting will be held at Coconino County Health Building-Ponderosa Room, Flagstaff AZ.

**Adjourn**

**Dated this 19th day of May 2015**

**ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD**

**Coconino Regional Partnership Council**



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**Ellen Majure, Regional Director**

**Approved by:**

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**Ellen Felty, Administrative Assistant III**